



Project Management Qualifications On Time. On Budget.

Australian Institute of Management – Qld & NT



Australian
Institute of
Management
QLD & NT

AIM is one of Australia's leading providers of Project Management qualifications.

AIM provides managers with the opportunity to develop their project management knowledge and skills and achieve a nationally recognised project management qualification.

Through AIM, managers can gain a:

- Certificate IV in Project Management
- Diploma of Project Management
- Advanced Diploma of Project Management

AIM Project Management qualifications have been developed in consultation with experienced project management professionals from a range of industries. Managers can learn from and with each other through classroom interactions or the use of online forums. A skilled and experienced project manager leads all learning experiences to ensure each participant is able to relate the content and concepts to their own industry and experiences.

AIM project management qualifications are endorsed by the Australian Institute of Project Management (AIPM).

Overview of Project Management

Project Management is an essential business function because it captures the discipline of planning, organising and managing resources to bring about the successful completion of specific, defined goals.

A project is a temporary endeavour, having a defined beginning and end, to bring about beneficial change or added value. The main constraint is often a time frame (must be completed by), though it can be funding (will continue while funds last) or deliverables (will continue until 'x' occurs).

The term "project management" brings to mind large infrastructure and construction projects. The concept is far broader. All workplaces have projects such as:

- Launching a new product line
- Implementation of a new organisational policy
- Moving staff to new work premises
- Implementing an organisational change program or restructure
- Changes to premises layout and function
- Outsourcing business functions
- Conducting a quality audit
- Upgrading of current office IT infrastructure
- Production of a stage show or major event
- Installation of new security cameras and lighting

Which Qualification Should I Complete?

The Certificate IV, Diploma and Advanced Diploma qualifications are described in detail, including information on the level of project involvement required to complete the qualification and an overview of the assessment requirements.

Managers should use this information to gauge the most appropriate level of qualification to undertake. As assessment evidence and tasks must be work related, it is recommended that potential students ensure that organisational support and opportunities are available for assessment completion.

Different Study Modes

Once the most appropriate qualification has been identified, the next important decision is the mode (or style) of studying. Managers can choose from:

- Face to face instruction
- Online instruction through AIMQ Online
- A combination of face to face and online instruction

The mode of study is an individual choice which can be matched to work commitments and familiarity with content.

Project Management Online

AIMQ Online offers access to first rate, flexible learning like never before. Regardless of location, time-zone or lifestyle demands – AIMQ Online means managers anywhere can achieve project management relevant skills and qualifications when and where they choose. AIMQ Online learners can complete a single project management course or a full project management qualification.

The online learning methodology allows for reflection on content and completion

of the course or qualification over a timeframe that suits individual needs and workplace demands. You can also choose a combination of face-to-face learning and online learning to best match your needs.

The AIMQ methodology incorporates a learning coach to guide you throughout your course or qualification. This personal support is an important element in an online environment – and part of AIM's commitment to seeing you succeed. AIMQ

Online courses are accessible for a 12 month period. You may log in as often as needed during this timeframe to complete the course in "learning bites".

AIMQ ONLINE
Qualifications

Which Qualification is best for you?

Qualification	CERTIFICATE IV IN PROJECT MANAGEMENT
Role	Project Team Member: Supports, assists or contributes to a project
Criteria	<ul style="list-style-type: none"> Working in the role as a project team member and wishes to have these skills recognised Wishes to undertake an entry level Qualification in Project Management Contributes to all aspects of running a project but not managing the project in its entirety
Assessment Implications	Evidence required from a minimum of two projects that demonstrate contribution to all aspects of project management. The assessment will assess knowledge of project management principles and how these have been applied in a project context.
Time Implications	<ul style="list-style-type: none"> Standard Delivery Structure: Four courses totalling 7 days Intensive Delivery Structure: One course totalling 3 days Online Delivery: Four courses – 12 months access for each course <p>Assessment commitment – Approximately 40 hours</p>

Qualification	DIPLOMA OF PROJECT MANAGEMENT
Role	Project Manager: Plans and manages a project to completion
Criteria	<ul style="list-style-type: none"> Works in the role as a project manager and wishes to have these skills recognised Leads a project team Guides projects to completion
Assessment Implications	Evidence required from a minimum of two projects. The assessment will assess knowledge of project management principles and how these have been applied in a project context.
Time Implications	<ul style="list-style-type: none"> Standard Delivery Structure: Five courses totalling 8 days Intensive Delivery Structure: Two courses totalling 5 days Online Delivery: Five courses – 12 months access to each course <p>Assessment commitment – Approximately 50 hours</p>

Qualification	ADVANCED DIPLOMA OF PROJECT MANAGEMENT
Role	Senior Project Manager: Manages programs and portfolios of projects
Criteria	<ul style="list-style-type: none"> Manages programs and portfolios of projects Works in the role as a senior project manager and wishes to have these skills recognised Strategic project manager working in a Project Office Leads multiple project teams Guides multiple and complex projects to completion
Assessment Implications	Evidence required from a program or portfolio of actual projects. Evaluation and interpretation of a Case Study. The assessment will assess knowledge of project management principles and how these have been applied across a program/portfolio context.
Time Implications	<ul style="list-style-type: none"> Intensive Delivery Structure: Two courses totalling 5 days <p>Assessment commitment – Approximately 60 hours</p>

Certificate IV in Project Management

The Certificate IV in Project Management gives a comprehensive overview of project management fundamentals and develops the key skills required by project team members who contribute to delivering projects on time and within budget.

Recommended For

The Certificate IV in Project Management is a qualification for those people already working in or around projects who apply their skills to complete project tasks rather than 'manage' or guide a project to completion. It is an ideal entry point for those people seeking formal project management skills.

Units of Competency

- BSBPMG401A – Apply project scope management techniques
- BSBPMG402A – Apply time management techniques
- BSBPMG403A – Apply cost management techniques
- BSBPMG404A – Apply quality management techniques
- BSBPMG405A – Apply human resource management approaches
- BSBPMG406A – Apply communications management techniques
- BSBPMG407A – Apply risk management techniques
- BSBPMG408A – Apply contract and procurement procedures

Standard Training Delivery Structure

To gain a Certificate IV in Project Management via standard face to face delivery, participants must enrol in and complete the assessment for four courses which together explore the eight functional areas of project management:

- Scope, Time, Quality and Cost Management – 3 days
- Human Resource and Communication Management – 2 days
- Procurement Management – 1 day
- Risk Management – 1 day

The standard delivery is recommended for those new to projects or returning to formal study after a period of time. The time between each of the four courses can be used to reflect on learning and complete assessment.

TOTAL INVESTMENT – Standard Delivery

Rate:	\$3,871.00
AIM Member Rate:	\$3,311.00

AIMQ Online Delivery Structure

To gain a Certificate IV in Project Management via online delivery with AIMQ Online, participants must enrol in and complete the assessment for four courses which together explore the eight functional areas of project management:

- Scope, Time, Quality and Cost Management
- Human Resource and Communication Management
- Procurement Management
- Risk Management

Participants receive twelve months access to all four courses.

The online delivery is recommended for those who require flexible learning 'bites' and who would benefit from the support of a learning coach.

TOTAL INVESTMENT – AIMQ Online Delivery

Rate:	\$1,900.00
AIM Member Rate:	\$1,600.00

Intensive Training Delivery Structure

To gain a Certificate IV in Project Management in intensive mode, participants must enrol in and complete the Certificate IV level assessment in the following course:

- Applied Project Management – 3 days

This intensive program is not recommended for those new to working with projects.

TOTAL INVESTMENT – Intensive Delivery

Rate:	\$1,959.00
AIM Member Rate:	\$1,689.00

Blended Training Delivery Structure

A blended structure incorporates some standard face to face courses and some online courses. It is recommended for those who benefit from flexibility and face to face interactions.

Certificate IV in Project Management

Standard Classroom Delivery

Scope, Time, Quality & Cost Management
3 day training course + Cert IV Assessment



Human Resources and Communication Management
2 day training course + Cert IV Assessment



Risk Management
1 day training course + Cert IV Assessment



Procurement Management
1 day training course + Cert IV Assessment



AIMQ Online Delivery

12 months access to the following AIMQ Online courses:

- Scope, Time, Quality & Cost Management + Cert IV Assessment
- Human Resources and Communication Management + Cert IV Assessment
- Risk Management + Cert IV Assessment
- Procurement Management + Cert IV Assessment



Intensive Classroom Delivery

Applied Project Management
3 day training course + Cert IV Assessment



Assessment Options

Workbased Projects

Case Studies

Note: (AIPM) Certification is based on 90% Work Based Projects only



Certificate IV in Project Management

Transition Pathway to the Diploma of Project Management

Certificate IV in Project Management



Certified copy of the Certificate IV in project Management
Qualification from another provider or AIM (completed within the last two (2) years)



Pre-course Summary Outline



Diploma of Project Management Workshop
2 day training course plus Diploma Assessment



Assessment Options

Workbased Projects

Case Studies



Note: (AIPM) Certification is based on 90% Work Based Projects only



Diploma of Project Management

Diploma of Project Management

The Diploma of Project Management would suit emerging or experienced project managers who have responsibility for managing projects through to completion and who require the ability to simultaneously coordinate human, physical and financial resources.

Recommended For

The Diploma of Project Management is a qualification for those people in charge of projects who are responsible for the development of project management plans, for achieving a project's objectives and delivering projects on time and within budget.

Standard Training Delivery Structure

To gain a Diploma of Project Management via standard classroom delivery, participants must enrol in and complete the assessment for five courses which together provide an in-depth engagement with the nine functional areas of the discipline, permitting the development of knowledge and skills that will support effective project leadership.

- Scope, Time, Quality and Cost Management – 3 days
- Human Resource and Communication Management – 2 days
- Procurement Management – 1 day
- Risk Management – 1 day
- Integration Management – 1 day

The standard delivery is recommended for those new to projects or returning to formal study after a period of time. The time between each of the four courses can be used to reflect on learning and complete assessment.

TOTAL INVESTMENT – Standard Delivery

Rate: \$4,424.00
AIM Member Rate: \$3,784.00

Units of Competency

- BSBPMG502A – Manage project scope
- BSBPMG503A – Manage project time
- BSBPMG504A – Manage project costs
- BSBPMG505A – Manage project quality
- BSBPMG506A – Manage project human resources
- BSBPMG507A – Manage project communications
- BSBPMG508A – Manage project risk
- BSBPMG509A – Manage project procurement
- BSBPMG501A – Manage application of project integrative processes

AIMQ Online Delivery Structure

To gain a Diploma of Project Management via online delivery with AIMQ Online, participants must enrol in and complete the assessment for five courses which together provide an in-depth engagement with the nine functional areas of the discipline, permitting the development of knowledge and skills that will support effective project leadership.

- Scope, Time, Quality and Cost Management
- Human Resource and Communication Management
- Procurement Management
- Risk Management
- Integration Management

Participants receive twelve months access to all five courses.

TOTAL INVESTMENT – AIMQ Online Delivery

Rate: \$2,375.00
AIM Member Rate: \$2,000.00

Intensive Training Delivery Structure

To gain a Diploma of Project Management in intensive mode, participants must enrol in and complete the Diploma level assessment for two courses:

- Applied Project Management – 3 days
- Diploma of Project Management Workshop – 2 days

TOTAL INVESTMENT – Intensive Delivery

Rate: \$3,265.00
AIM Member Rate: \$2,815.00

Blended Training Delivery Structure

A blended structure incorporates some standard face to face courses and some online courses. It is recommended for those who benefit from flexibility and face to face interactions.

Diploma of Project Management

Standard Classroom Delivery

Scope, Time, Quality & Cost Management
3 day training course + Diploma Assessment



Human Resources and Communication Management
2 day training course + Diploma Assessment



Risk Management
1 day training course + Diploma Assessment



Procurement Management
1 day training course + Diploma Assessment



Integration Management
1 day training course + Diploma Assessment



AIMQ Online Delivery

12 months access to the following AIMQ Online courses:

- Scope, Time, Quality & Cost Management + Diploma Assessment
- Human Resources and Communication Management + Diploma Assessment
- Risk Management + Diploma Assessment
- Procurement Management + Diploma Assessment



Intensive Classroom Delivery

Applied Project Management
3 day training course + Diploma Assessment



Pre-course Summary Outline



Diploma of Project Management Workshop
2 day training course + Diploma Assessment



Assessment Options

Workbased Projects

Case Studies



Note: (AIPM) Certification is based on 90% Work Based Projects only



Diploma of Project Management

Advanced Diploma of Project Management

The Advanced Diploma of Project Management is offered in intensive mode only and is designed for senior program and portfolio managers seeking to formalise or enhance the skills to direct multiple projects.

Recommended For

The Advanced Diploma of Project Management is recommended for senior project managers managing programs and portfolios of projects, strategic project managers working in a Project Office or senior project managers seeking to acquire these advanced skills.

Units of Competency

- BSBPMG601A – Direct the integration of projects
- BSBPMG602A – Direct the scope of a project program

- BSBPMG603A – Direct time management of a project program
- BSBPMG604A – Direct cost management of a project program
- BSBPMG605A – Direct quality management of a project program
- BSBPMG606A – Direct human resource management of a project program
- BSBPMG607A – Direct communications management of a project program
- BSBPMG608A – Direct risk management of a project program
- BSBPMG609A – Direct procurement and contracting for a project program

Standard Training Delivery Structure

The Advanced Diploma of Project Management is offered in intensive mode only.

Intensive Training Delivery Structure

To gain a Diploma of Project Management in intensive mode, participants must enrol in and complete the Diploma level assessment for two courses:

- Project Portfolio Management A – 3 days
- Project Portfolio Management B – 2 days

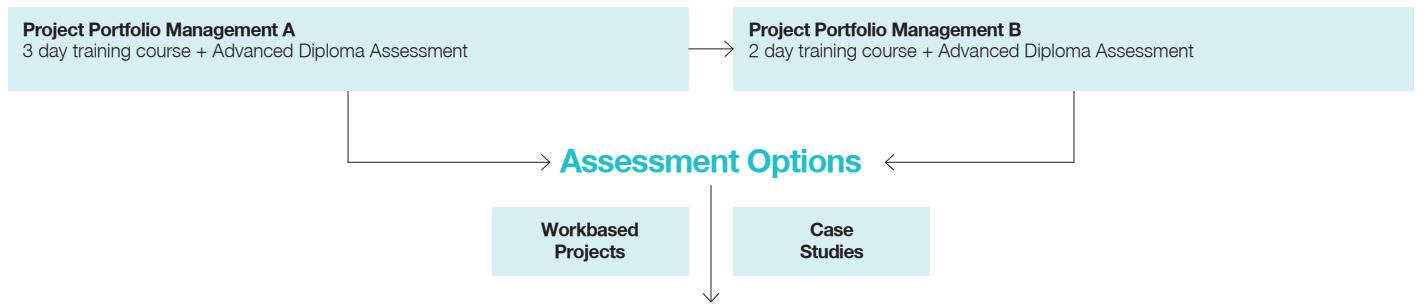
TOTAL INVESTMENT – Intensive Delivery

Rate:	\$3,265.00
AIM Member Rate:	\$2,815.00

AIMQ Online Delivery Structure

The Advanced Diploma of Project Management is only offered in face to face mode.

Intensive Classroom Only Delivery



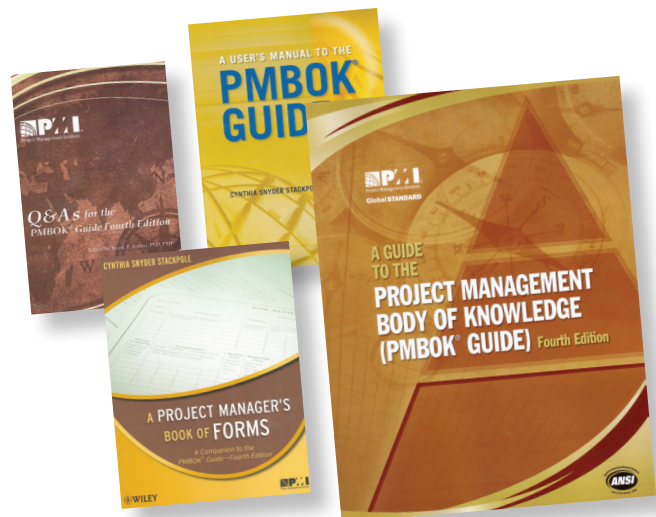
Advanced Diploma of Project Management

Project Management Support Materials

The Project Management Certificate IV and Diploma qualifications are based on the methodologies of the internationally recognised Project Management Body of Knowledge (PMBOK® Guide) text produced by the Project Management Institute (PMI).

This essential guide can prove a valuable companion while studying Project Management and an important reference while working in and around projects in the workplace.

The PMBOK® Guide and other supporting materials can be purchased from the AIM Bookshop or online from Management Books: www.managementbooks.com.au



Assessment and Assessment Support

In order to achieve a qualification you must be deemed competent by an AIM assessor in each of the units of competency that make up the qualification. The units of competency for each qualification are shown below.

Workplace Requirements

All project management students are required to choose at least two projects for use during the program. These projects could be projects that the student is currently working on, has recently worked on or will be working on in the near future. Balancing the completion of assessment tasks with regular duties and commitments requires forward planning and commitment.

CERTIFICATE IV	DIPLOMA	ADVANCED DIPLOMA
BSBPMG401A – Apply scope management techniques	BSBPMG502A – Manage project scope	BSBPMG602A – Direct the scope of a project program
BSBPMG402A – Apply time management techniques	BSBPMG503A – Manage project time	BSBPMG603A – Direct time management of a project program
BSBPMG403A – Apply cost management techniques	BSBPMG504A – Manage project cost	BSBPMG604A – Direct cost management of a project program
BSBPMG404A – Apply quality management techniques	BSBPMG505A – Manage project quality	BSBPMG605A – Direct quality management of a project program
BSBPMG405A – Apply human resources management approaches	BSBPMG506A – Manage project human resources	BSBPMG606A – Direct human resource management of a project program
BSBPMG406A – Apply communications management techniques	BSBPMG507A – Manage project communications	BSBPMG607A – Direct communications management of a project program
BSBPMG407A – Apply risk management techniques	BSBPMG508A – Manage project risk	BSBPMG608A – Direct risk management of a project program
BSBPMG408A – Apply contract and procurement techniques	BSBPMG509A – Manage project procurement	BSBPMG609A – Direct procurement and contracting for a project program
	BSBPMG501A – Manage application of project integrative processes	BSBPMG601A – Direct the integration of projects

Certificate IV in Project Management

If you are enrolled for the **standard** classroom delivery, you must complete four assessment pieces, one after each course, to be awarded the qualification.

If you are enrolled for the **intensive** classroom delivery, you must complete an integrated assessment kit that covers all eight units of competency.

If you are enrolled for the **online** delivery, you must complete four assessment pieces, one for each course, to be awarded the qualification.

Diploma of Project Management

If you are enrolled for the **standard** classroom delivery, you must complete five assessment pieces, one after each course, to be awarded the qualification.

If you are enrolled for the **intensive** classroom delivery, you must complete an integrated assessment kit after the Diploma of Project Management Workshop to be awarded a qualification.

If you are enrolled for the **online** delivery, you must complete five assessment pieces, one for each course, to be awarded the qualification.

Advanced Diploma of Project Management

You must complete two assessment pieces, one after each course, to be awarded the qualification.

2012 Cost and Training Schedule and Fees

Cost of Qualifications

Certificate IV in Project Management (includes assessment)	Rate	Member Rate
Standard Delivery (4 courses)	\$3871	\$3311
Intensive Delivery (1 course)	\$1350	\$1200
Online Delivery (4 courses)	\$1900	\$1600

Diploma of Project Management (includes assessment)	Rate	Member Rate
Standard Delivery (5 courses)	\$4424	\$3784
Intensive Delivery (2 courses)	\$3265	\$2815
Online Delivery (4 courses)	\$2375	\$2000

Advanced Diploma of Project Management (includes assessment)	Rate	Member Rate
Intensive Delivery (2 courses)	\$3265	\$2815

Brisbane and Gold Coast Training Schedule

Program Offerings	Days	Code	Rate	Member Rate	Region	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Project Management – Scope, Time, Quality and Cost*	3	439	\$1,659	\$1,419	Brisbane			6		23		4		3	17		
Project Management – Procurement Management*	1	441	\$553	\$473	Brisbane			9		30			8	28			
Project Management – Risk Management*	1	442	\$553	\$473	Brisbane		23			21			3		29		
Project Management – Human Resources and Communication Management*	2	440	\$1,106	\$946	Brisbane			19			25		20		15		
Project Management Integration*	1	499	\$553	\$473	Brisbane					2			27	28			
Applied Project Management (Intensive)*	3	603	\$1,959	\$1,689	Brisbane	18	8	5	2,18	9	13	25	22	12	3	7	5
					Gold Coast			19				7					
Workshop for Diploma of Project Management (Intensive)*	2	604	\$1,306	\$1,126	Brisbane		16	26		28			16	27		21	
					Gold Coast				1					2			
Project Portfolio Management A*	3	1156	\$1,959	\$1,689	Brisbane			19				30					
Project Portfolio Management B*	2	1157	\$1,306	\$1,126	Brisbane			22					2				
Project Management Fundamentals	2	602	\$1,106	\$946	Brisbane	19	23	20	11	17	6	17	22	19	25	15	10
					Gold Coast		15			29							

Throughout Queensland

Program Offerings	Days	Code	Rate	Member Rate	Region	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Applied Project Management (Intensive)	3	603	\$1,350	\$1,200	Cairns		20			22			8		17			
					Gladstone		15			15			20					
					Mackay			14		23		30				3		
					Rockhampton				17			18				8		
					Sunshine Coast		15			15			20					
					Toowoomba				15						12			
					Townsville			20		2							16	
Workshop for Diploma of Project Management (Intensive)	2	604	\$900	\$800	Cairns							5						
					Mackay						6							
					Rockhampton							3						
					Toowoomba								17					
					Townsville					22								
Project Management Fundamentals	2	602	\$810	\$670	Cairns					1			28					
					Gladstone					8								
					Mackay				17						4			
					Rockhampton			6					7					
					Sunshine Coast					8								
					Toowoomba			8						21				
					Townsville			26							11			

AIMQ Online

There are no prescribed starting dates for AIMQ Online courses; you can commence your qualification at a time and place most suitable to you – all you need is an internet connection.

All courses and qualifications available through AIMQ Online provide twelve months access the course material, assessments and online support tools.

An experienced project management learning coach provides you with content

and assessment support for successful completion of your chosen qualification. Online discussion forums allow you to share your experiences and ideas, and learn from the experiences of other students.

Each AIMQ Online program carries a standardised cost of \$475.00 for Non-Members and \$400.00 for Members of the Institute.

Using our online payment gateway you are able to pay for your AIMQ Online qualification using the secure PayPal online transaction site and gain immediate access to your courses. Any time. Day or night. For instant access to AIMQ Online courses and qualification, visit the website at www.aimqonline.com.au.

How to Enrol

To enrol in a Project Management qualification through a standard, intensive or online training mode, or to find out more information about studying with AIM, contact our customer service team.

Phone 1300 882 895
Email courses@aimqld.com.au
Website www.aimqld.com.au

If you are not currently a member of the Institute, ask our customer service team about the benefits of becoming a member. You could save up to \$640.00 off your project management qualification fees!

Project Management – FAQs

1. I would like to become a Project Manager. Where should I start?

The Certificate IV in Project Management is designed for those who already work as part of a project team and would like to learn more about how to manage project tasks. If you are not currently involved in projects in your workplace you may need to speak with your employer about opportunities to get involved in projects to support your career aspirations.

2. I have been working with projects for many years. Is the Diploma my best option?

The Diploma level qualification requires that you have recently managed, currently manage, or will shortly manage at least two projects in the workplace. If you have not been or will not be responsible for managing projects through to completion then the Certificate IV may be more appropriate.

3. I already have Project Management experience and/or training. Will this be recognised?

If you have previously studied a project management qualification or have project management experience you may be eligible for Recognition of Prior Learning (RPL). Please call our customer service team on 1300 882 895 to find out more.

4. I already have a Certificate IV in Project Management. How do I upgrade to a Diploma?

The Certificate IV and Diploma of Project Management focus on different levels of project involvement. There is no dedicated upgrade program available as all aspects of project management must be assessed with a different set of criteria. If you have a Certificate IV in Project Management and wish to gain a Diploma of Project Management you will need to complete an additional course (Project Management Integration) with assessment, and Diploma level assessments for the Certificate IV courses already completed. You do not need to re-attend the previous Certificate IV courses – it is the higher assessment level which is important.

5. If I enrol in a qualification, do I have to complete the courses only online or only in the classroom?

You can choose a combination of face to face and online courses. Face to face courses are offered in Brisbane and selected Queensland cities. Prices differ for face to face and online delivery.

6. I would like to learn more about managing projects, but I am not interested in or able to complete a full qualification.

You may like to consider the two-day “Project Management Fundamentals” classroom only course or the one-day “Manage Workplace Projects” course which is available in both a classroom and online format. Manage Workplace Projects introduces the concepts of managing straightforward projects in the workplace. You can find more about this course by visiting our website at www.aimqld.com.au.

7. What does the Assessment involve?

Each assessment is comprised of three sections:

- Underpinning Knowledge questions which require a short answer response. These assess your understanding of the content and concepts
- Third-party Evidence Report to be completed by your workplace manager
- Work-based Tasks that require you to produce evidence showing where you have completed a given task in the workplace as part of a live project.

8. Do I have to pay extra if I do the assessment?

No. Assessment is included in the fixed course fee.

9. Are there any text books or resources that I will need to study Project Management?

It is highly recommended that you purchase a copy of the Project Management: Body of Knowledge (PMBOK©) text book. This can be purchased from Management Books: www.mangementbooks.com.au.

10. How do I pay for my course?

Payment may be made by direct debit, credit card or cheque.

You can pay by credit card (including American Express and Diners) over the phone by calling 1300 882 895. Your payment will be processed along with your booking, after which you will receive your course confirmation details.

If you are unable to pay via credit card and require a tax invoice, please call 1300 882 895.

Online courses can be booked and paid for online with Visa, MasterCard or through your PayPal account by visiting aimqonline.com.au. Payment using these methods will ensure your course login details are sent to you automatically.

11. Can I get help with the cost of my program?

You may be eligible for financial assistance from Centrelink or via an Australian Apprenticeship Centre (AAC). Contact your nearest Centrelink or AAC office to discuss your eligibility.

12. Is AIM a Registered Training Organisation (RTO)?

Yes, the Australian Institute of Management is an RTO. Our national provider number is 0049.

13. What is a nationally recognised qualification?

AIM qualifications are recognised by employers Australia-wide. The Australian Quality Training Framework (AQTF) is the national set of standards which assures nationally consistent, high quality training and assessment services for Registered Training Organisations.

14. Will gaining a Project Management qualification help to advance my career?

AIM's courses are nationally recognised qualifications. AIM is one of Australia's leading providers of Project Management qualifications. This country's leading mining, construction and professional service firms use AIM for Project Management training.

15. Do I need access to any software, such as Microsoft Project?

No. While products such as Microsoft Project may be used in your workplace, you do not need access to these computer packages to study a Project Management qualification.

16. Do I have to be a member of AIM to undertake an AIM Project Management Qualification?

No. AIM Qualifications are open to members and non-members. However, there is a significant saving on course fees for members. Many people find it makes financial sense to become a member to take advantage of the discounts as well as the many other benefits of AIM membership.

17. I would like to talk with an expert about my unique circumstances. Who should I talk to and how should I contact them?

AIM has a range of experienced people who would welcome the opportunity to discuss your project management needs and options.

Call our client services team to arrange a phone or face to face consultation.

Contact AIM

Address Cnr Boundary & Rosa Streets, Spring Hill, Qld 4000
Phone 1300 882 895
Fax 07 3832 2497
Web www.aimqld.com.au
Email courses@aimqld.com.au



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